

ACCURATE NEWS

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Training schedule for next 2 months listed on page 2



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Previous Articles

Dec: Quality Assurance Program
Nov: Environmental Insurance
Oct: Environmental Insurance
Sep: Environmental Insurance
Aug: Blue Green Algae Toxin
Jul: Career Advancement thru Training

Access newsletter archive at
www accuratelabs.com

Quality Assurance Program

SERVICE OPTION 1: Preparation of QA Plan – Accurate Labs will prepare a Quality Assurance (QA) Manual and Standard Operating Procedures (SOP) for up to 5 different analyses, and provide the lab with a document control spreadsheet to keep track of revisions, corrections, or any changes to the QA manual and SOPs. The service includes 2 reviews and modifications within the first 12 months of purchase. Once the QA plan has been completed, Accurate will provide up to 4 hours of training to explain the QA plan.

- Prepare QA Plan (up to 5 analyses)
 - QA Manual
 - SOP
 - QA Training (up to 4 hours)

SERVICE OPTION 2: QA Plan and On-Site Audit – Accurate Labs will provide all services included in Option 1, plus an on-site audit (up to 4 hours) for the analyses included in service option 1. A member of the Accurate Labs management staff will perform one on-site audit and upon completion, will provide a list of findings and recommendations. This option not only ensures that the lab technicians are correctly following procedures established in the SOP, but that all QA Systems are in place and being used. This would include, but not limited to, review record keeping of ovens/refrigerators temps, balances, chemicals, analysts, and QC documentation.

- Prepare QA Plan (up to 5 analyses)
 - QA Manual
 - SOP
 - QA Training (up to 4 hours)
- On-Site Audit (1 per year)
 - Data Validation
 - Instrument Validation
 - Analyst Validation

SERVICE OPTION 3: QA Plan, On-Site Audit and “Unknown” Samples – Accurate will provide all services included in Options 1 and 2, plus provide “unknown” samples to the client to test the proficiency of the lab technician. During the first year of service Accurate Labs will provide the treatment plant lab with “unknown” samples to analyze during the on-site audit. The lab technician will analyze the sample and report the results to determine how accurate they are. One “unknown” sample will be provided for each analysis included in the QA Plan. This helps verify the quality of the data that the treatment plant lab is producing.

- Prepare QA Plan (up to 5 analyses)
 - QA Manual
 - SOP
 - QA Training (up to 4 hours)
- On-Site Audit (1 per year)
 - Data Validation
 - Instrument Validation
 - Analyst Validation
- “Unknown” Samples (once per year)
 - Samples created by Accurate Labs to test proficiency of analyst

*QA article continued on page 2

Quality Assurance Program (continued from page 1)

SERVICE OPTION 4: QA Plan, 2 On-Site Audits, Unknown Samples, 24/7 On-Call Assistance – Accurate Labs will provide all services included in Options 1, 2, and 3, plus a second on-site audit and on-call assistance for lab related issues 24 hours a day, 7 days a week. By taking advantage of the most comprehensive service option, Accurate Labs will provide annual oversight of the treatment plant lab's Quality Assurance program. This would include creation and implementation of the QA Plan and continue throughout the contract year with monitoring the program through audits, reviews, and on-call assistance. With option 4, the client can also coordinate with Accurate Labs to have a representative present during scheduled DEQ lab audits. Service option 4 is provided through a 1-year contract with Accurate Labs.

- Prepare QA Plan (up to 5 analyses)
 - QA Manual
 - SOP
 - QA Training (up to 4 hours)
- On-Site Audit (2 per year)
 - Data Validation
 - Instrument Validation
 - Analyst Validation
- "Unknown" Samples (twice per year)
 - Samples created by Accurate Labs to test proficiency of analyst
- Representation During DEQ Audits
- 24/7 On-Call Assistance

If you would like more information about Accurate's QA Support Program contact **Jeff Clarke** at **(800) 516-LABS** or email jeff@accuratelabs.com

STILLWATER CLASSES

JANUARY 2015

02 Open Exam Session #12367
06 – 08 "D" Water & Wastewater Oper
12 – 13 "C" Wastewater Operator
26 – 29 "C" Water Laboratory

FEBRUARY

02 QA and QC
03 – 05 "D" Water & Wastewater Oper
09 – 10 "C" Water Operator
13 Open Exam Session #12370
23 – 26 "A/B" Wastewater Operator

TULSA CLASSES

JANUARY 2015

09 Open Exam Session #12368
14 – 15 "C" Water Operator
20 – 22 "D" Water & Wastewater Oper

FEBRUARY

06 Open Exam Session #12159
11 – 12 "C" Wastewater Operator
17 – 19 "D" Water & Wastewater Oper

For more a complete class listing or to view class descriptions, register for classes online, or download ODEQ exam applications, visit www.accuratelabs.com/trainingcenter.php.

Quality Assurance and Quality Control Classes

Accurate Environmental Training Center offers specialized Quality Assurance and Quality Control classes every year for water and wastewater treatment plant lab technicians. In fact, Accurate has offered QA/QC refresher classes every June since 2007. Accurate Environmental has always realized the importance of a rigorous QA/QC program, and given their high levels of certification, they are in an ideal position to help your lab understand and develop its own QA/QC program. Get top notch laboratory Quality Assurance and Quality Control training from a nationally (NELAP) and State (ODEQ) certified laboratory and the largest commercial environmental lab in the state.

UPDATE: Accurate Training Center has added two additional Quality Assurance classes to the first half of 2015. These 4-hour classes will cover aspects of an effective QA program, as well as regulations to be aware of when establishing and maintaining a treatment plant lab QA program.